

CISCO INDEPENDENT SCHOOL DISTRICT  
P.O. BOX 1645-CISCO, TEXAS 76437  
254-442-3056

TO: All Principals, Nurses, Secretaries, Athletic Directors, Program Directors & **Parents**  
FROM: Terri Hanlon  
SUBJECT: Student Accident Insurance- **Policy # SRG-0009478062**  
DATE: August 2023

The Cisco ISD provides accident insurance coverage for all students enrolled. This coverage is for accidents occurring at school (during regular school hours) or at school approved UIL events.

If a child has an accident while at school or attending any school approved UIL event, please adhere to the following procedures:

1. Provide parents with a claim form from the campus secretary or coaches office or parents may obtain from school website.
2. Make sure the form is **signed by a coach or teacher or supervisor, etc.**
3. Make at least **10** copies so that parent can leave one with each doctor or service provider. Be sure to keep one for your records and copy central office.
4. Make sure they have a copy of the **limited** coverage that this policy provides.

Please remind the parent that this coverage is *secondary to any other coverage* the parent may have. It will pay only when personal insurance has paid. Provide the list of the coverage provided. It is the **responsibility of the parent or guardian to understand the limits of the policy and follow the above procedures.**

**PARENTS, ONCE YOU HAVE THIS CLAIM FORM AND BENEFIT COVERAGE, IT IS UP TO YOU TO HANDLE. WE CAN BE OF NO FURTHER HELP.**

**The State of Texas gives the school district immunity from liability for accidents or injuries that occur on school property. Parents and guardians are responsible for all accident and injury expenses incurred by their children.** This insurance is provided by the District as a courtesy to supplement the parent's coverage and is **not** required to be provided by the District.

There is also a VOLUNTARY accident insurance that the PARENT can purchase on the HSR website.

ALL DOCUMENTS CAN BE OBTAINED ON THE HSR WEBSITE

[https://www.hsri.com/K12\\_Enrollment/docs/K12EnrollmentMaterials.asp?c=MUT&s=TX](https://www.hsri.com/K12_Enrollment/docs/K12EnrollmentMaterials.asp?c=MUT&s=TX) AS WELL AS THE CISCO ISD WEBSITE. [www.ciscoisd.net](http://www.ciscoisd.net).

**Parents can purchase Voluntary Student Accident Insurance** from this company through the above HSR website.

HSR CLAIM CONTACT CAN BE REACHED AT 972-512-5660 OR  
CassandraTalton@hsri.com

Mail claims to:

HSR  
Health Special Risk, Inc.  
8400 Bellview Drive, Suite 150  
Plano, Texas 75024  
Phone: 972-512-5660  
Toll Free: 866-409-5600  
FAX: 972-542-5819